

CEC-1306A -- UDC Electricity Sales/Deliveries Quarterly Report

Purpose: This form provides the quantity of electricity delivered monthly by utility distribution companies to end-use customers. This information is used in analyzing electricity demand for local planning and state energy forecasts.

Authority: California Code of Regulations, Title 20, Section 1306(a).

Who must file: Each utility distribution company (UDC) that sells or delivers electricity to end-use customers in California. A UDC is an electric utility, or a business unit of an electric utility, that distributes electricity to customers.

When to file: Submit monthly data for the previous quarter on the 15th day of February, May, August and November. If requesting an extension, please see **Extension of Deadlines** on page 3 of the forms and instructions booklet, *Historical Electricity and Natural Gas Data Collection*.

How to file: Reports can be submitted on magnetic cartridge, compact disc, diskette, e-mail or other digital media. Each quarterly submittal must be accompanied with a declaration. A sample declaration statement is provided with the form.

Where to file: California Energy Commission
1516 Ninth Street, MS-21
Sacramento, CA 95814
or
QFERCOM@energy.state.ca.us

CEC-1306A Schedule 1 Instructions

1. **Company Number.** The identification number assigned by Energy Commission staff.
2. **Year.** Use four-digit year (e.g., 2008).
3. **Month Number.** Numeric month (i.e., 1, 2, 3).
4. **Customer Type.** D = Direct Access Customer. B = Bundled Customer.
5. **Rate Class.** General level of retail rate class used by the reporting UDC. UDCs whose annual peak demand in the last two years is less than 200 megawatts (MW) are not required to provide rate class.
6. **County Number.** Provide the county number where the end-use customer consumed the reported energy. A list of county numbers is provided with the form.

7. **NAICS Code.** NAICS code should describe the primary activity at the location where the energy is consumed. For residential, streetlighting, water pump and unclassified customers, please use the following classification codes:

Description	Classification Code
Residential	RE0000
Streetlighting	925190
Water pumping, municipal water supply	221311
Water pumping, agriculture irrigation	221312
Unclassified	999999

8. **Number of Customers.** Number of end-use customers for the reported NAICS code. A customer is an active revenue meter or an active billed account.
9. **Sales/Delivery Amount.** Electricity amount sold or delivered in kilowatt-hours for the reported NAICS code.
10. **Revenue.** Revenue for bundled customers is the aggregation of generation and non-generation costs and excludes city and local taxes. Revenue for unbundled customers is the aggregation of all non-generation costs and excludes city and local taxes.

CEC-1306A Schedule 2 Instructions

1. **UDC Company Number.** The identification number assigned by Energy Commission staff.
2. **Year.** Use four-digit year (e.g., 2008)
3. **Quarter Number.** Calendar year quarter (i.e., 1, 2, 3, 4).
4. **Retail Rate Class.** The general level of rate class used by UDC.
5. **Description.** Description explaining retail rate classes.

CEC-1306A Schedule 3 Instructions

1. **UDC Company Number.** The identification number assigned by Energy Commission staff.
2. **Year.** Use four-digit year (e.g., 2008)
3. **Month Number.** Numeric Month (i.e., 1, 2, 3, 4).
4. **LSE Name.** Provide the name of each load serving entity (LSE) that the UDC provided distribution services.
5. **LSE Business Address.** Business address for LSE being serviced.
6. **Sales Amount.** Sales of electricity, expressed in kilowatt hours, by each LSE in the UDC's service area.